

SUBJECT TO RATIFICATION AT THE 11th JANUARY 2021 PARISH COUNCIL MEETING

Minutes of the North Muskham Parish Council virtual meeting held on Monday, 14th December 2020

Present: Councillor I Harrison, in the Chair
Councillor P Beddoe
Councillor N Hutchings
Councillor D Saxton

Together with Councillor Mrs Saddington (Arr 7.45pm), County Councillor Laughton and a member of the public

NM254-20 Apologies for absence

Apologies for absence were received and accepted from Councillors Dolby and Talbot.

NM255-20 Declarations of interest

Councillor Saxton declared a personal interest in agenda item 9(c).

It was AGREED that any further declarations of interest would be stated by Members as required during the meeting.

NM256-20 Minutes

The minutes of the Parish Council Meeting held on Monday, 9th November 2020 were accepted as a true and correct record.

NM257-20 Update on Issues

Members received and noted the updated issues document, attached to the minutes as Appendix 1.

The Clerk noted that a number of items on the issues document were included on the agenda for this evening.

NM258-20 Public 10 Minute Session

No questions were raised.

NM259-20 District Councillor Session

This item was taken at the end of the meeting when Councillor Mrs Saddington was able to join.

NM260-20 County Councillor Session

The Chair welcomed County Councillor Laughton to the meeting and asked him to present his report.

Councillor Laughton observed that it was likely that Nottinghamshire would remain in Tier 3 until the middle of January.

The vaccination centre for Newark will be at Newark Showground, and also at Newark Hospital. It was expected that, once fully operational, it would be able to deliver 6-7,000 vaccines a week. There would also be roaming units for vulnerable people in the community.

Councillor Laughton also advised that an experimental 40mph limit would be put in place on the A616 at Little Carlton. It would remain in place for a 12 month period then reviewed.

The Chair thanked Councillor Laughton for his report and best wishes were shared for Christmas.

(a) Main Street Surfacing

The Clerk reminded Members that County Councillor Laughton had asked for Main Street to be placed on the priority list for a full resurface. It was unlikely that there would be any confirmation before the new financial year.

(b) Severe Winter Weather Information

A brochure received from Via and Nottinghamshire County Council regarding services provided over the winter period had been forwarded to Members for information.

The Chair confirmed that 12 bags of salt had been received and were stored in the container.

(c) North Muskham Footpath No 1 – Diversion at Level Crossing

Members noted the plan received from the Rights of Way team outlining two possible alternatives for the diversion of Footpath 1, which Network Rail had closed at the footpath level crossing on safety grounds.

Members noted that the Parish Council would be consulted once the formal process was underway but that comments were sought by the Rights of Way team by Friday, 8th January.

After discussion, Members were of the view that the southern diversion to the level crossing on Bathley Lane would be the best solution available.

NM261-20 COVID 19 Pandemic

The Chair advised that there was nothing much to report at this time. There was no need to relaunch the buddy scheme at this time. The report from County Councillor Laughton regarding the rollout of the vaccine was welcome.

(a) Launch of Age UK Pilot Volunteer Project - HelpMyStreet

The Clerk confirmed that the HelpMyStreet team were currently building the North Muskham site. A specific email address, northmuskhams@helpmystreet.com, had been set up to be used purely for administration of that site. Members will be kept updated as the project progresses.

NM262-20 Planning

- (a) **Nottinghamshire Minerals Local Plan – Main Modifications Consultation**
Modifications made which reduce the extraction in this area.. Not going to go ahead with extensions going to concentrate on two new quarries. Good news for us.
- (b) **20/02320/HOUSE – 8 Eastfield, North Muskham – Rear extension to attached garage; Creation of ensuite over garage by extending roof of dwelling and insertion of two velux roof lights**
After discussion it was proposed by Councillor Saxton, seconded by Councillor Beddoe that the application be supported. This was unanimously agreed.
- (c) **20/02185/FUL – St Wilfrid Church, Marsh Lane, North Muskham – Replace missing lead with tern-coated stainless steel to the north aisle, nave and porch roofs.**
Councillor Saxton declared a personal interest in this application and withdrew himself from the discussions.

After discussion it was proposed by Councillor Hutchings, seconded by Councillor Beddoe, that the application be supported. This was unanimously agreed.
- (d) **20/02413/HOUSE – Cromwell Lodge, Ferry Lane, North Muskham – Erect front porch**
After discussion it was proposed by Councillor Saxton, seconded by Councillor Beddoe, that the application be supported. This was unanimously agreed

NM263-20 Parish Council Matters

- (a) **Casual Vacancy Confirmation**
Confirmation had been received from Newark & Sherwood District Council that there had been no request for an election. The Clerk was happy to confirm that the casual vacancy could now be filled.

The Chair referred to the application previously received from Mary Fletcher, who was still interested in joining the Parish Council. Members were happy to confirm that the vacancy be filled by Mary Fletcher.

The Clerk advised Councillor Mrs Fletcher that relevant documentation would be sent across for completion.

The Chair welcomed Councillor Mrs Fletcher to the Parish Council and hoped she would serve for many years to come.
- (b) **Local Improvement Scheme – Progress Update**
The designer had confirmed that the second lockdown had slowed down production at the foundry. The casts were now ready and would be collected on Friday, 18th December.

The Chair asked the Clerk to proceed without circulating further pictures to Members.

(c) **Community Shop**

The Chair confirmed there was nothing further to report.

(d) **Parish Council Website**

The Clerk advised that a Zoom meeting with the web developer was scheduled for Thursday, 17th December, to learn how to update the Parish Council area of the new site.

Information had now been received from Capturing Memories, and all information received from other organisations had been forwarded to the developer to upload. The site was looking a lot better in terms of content.

The Chair confirmed that he had contacted The Ferry and Ashiana but had no response. The developer to be asked to put a one sentence description on a landing page, with a link to the businesses own website and Facebook pages.

(e) **Section 130A Land – Licence to Parish Council**

The Chair confirmed that a counter-signed licence document had now been received from Nottinghamshire County Council. Contractors had been retained and cut the area, including making a space between the two enclosures, and it could now be maintained by the village handyman going forward.

Members were in agreement that the matter could now be removed from future agendas and the issues document.

(f) **Transfer of Community Land**

The Clerk advised that the Parish Council had paid the transferors fees in the sum of £750 plus VAT, receipt of which had been acknowledged by their solicitors. Confirmation of timescale for completion had been requested.

(g) **Allotments/Green Hub**

The Chair referred to the draft programme that had been circulated recently. The only comment from Members was to expand the description to 'greenhouses and/or timber shed' at point 1.1.

The Chair sought to establish a sub-committee to progress the infrastructure of the site, and any required planning application, reporting back to the Parish Council.

After discussion it was AGREED that the Chair, together with Councillor Mrs Fletcher, Councillor Hutchings and Councillor Saxton form the initial sub-committee. The Clerk was asked to arrange an initial meeting before Christmas.

The Clerk confirmed that the offer of 50 free trees from Newark & Sherwood District Council had been accepted. It was noted that there may also be other organisations that could be approached that were offering incentives/grants for trees/hedging.

NM264-20 Environmental & Community Issues

(a) **Skatepark and Play Area Update**

The annual inspections for both the skatepark and play area had been received. Both reports contained either very low or low risk recommendations. The Clerk would update the inspection records and discuss with the handyman. Assistance would be needed to replace the handles and feet on the two springers as two people were required.

Members noted that this was a great result and acknowledged the efforts of the volunteer group in the work they had put in to repairing the skatepark.

The Chair asked what the present position was with the quotations for extending the play area. The Clerk confirmed that the play area fundraising committee co-ordinator had been updated on when quotations would be received and the timescale for the funding application. It was expected that all quotations would be in during the first week of January and, after presentation to the January Parish Council meeting, could then be circulated for consultation. Jude Andrews had been contacted and was aware of the funding stream and timescales.

(b) **Capturing Memories**

There was nothing to report.

NM265-20 Highways

(a) **Highways Log**

The Clerk confirmed that the damaged street lamp was logged on the County Council's portal. Updates would be provided as repairs progressed.

Councillor Hutchings advised that the potholes on Great North Road and Waltons Lane were getting bad again. The Clerk to log on the portal and to also chase for an update on the blocked gullies.

(b) **Mirror for Crab Lane Corner**

The Chair reminded Members of the request from a member of the public requesting the consideration of a mirror on the corner of Crab Lane. The County Council had been contacted and advised they would not install one. However, a mirror could be put on private land adjacent to the carriageway (with the permission of the owner).

An approach had been made to an adjacent landowner who had not given permission, but the Chair would make an approach to an additional landowner who had land in the area and report back to the January meeting.

It was acknowledged that there was an increase in delivery vehicles generally in the village.

Councillor Beddoe noted that most people who travel regularly down Crab Lane go round the corner with absolute caution.

(c) **A46 Dualling Newark Bypass – Consultation**

The links to the proposals for the dualling of the A46 Newark bypass had been circulated to Members and also promoted on the Muskham Messenger and North & South Muskham Facebook Page. The Chair noted that it was important for as many people as possible to respond given the potential impact on villages north of Newark.

Members were asked to forward any comments to the Clerk so that they could be coordinated and formulated into a formal response. The consultation closed on 2nd February 2021.

NM267-20 Financial Matters

(a) **Accounts for payment:**

The Chair referred to the accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment:

- Clerks wages – November - £255.70
- Payment to HMRC for Clerks wages – November - £63.80
- Village Handyman – November - £163.99
- Christmas Tree – John Miller - £50
- Electrical Checking of Christmas Tree Lights - £50
- Mr I Harrison – Paper for Buddy Scheme Printing - £9.99
- NSDC – Play Area & Skatepark Inspection - £114
- D Lyne Contracting – Hedge Cutting - £324

It was noted that there was also an invoice due for the mapping of the play area, which would be paid on receipt.

The Chair referred to the payment of £50 for the electrical checking of the lights. This was an emergency call out fee to ensure all connections were safe. On inspection the circuit breaker had failed.

(b) **To note any Receipts:**

- RRR Veolia Fund - £827.99

(c) **Financial Report to 30th November 2020**

Members received and noted the financial reports as at 30th November 2020.

The Chair advised that the Precept would need to be considered in the New Year. Confirmation had been received that the tax base had gone up, which in real terms would mean that the Band D rate would go down. Information received would be circulated to Members.

NM268-20 Nottinghamshire Association of Local Councils

(a) **Campaign to Promote Local Elections**

The Chair advised that the Association was seeking to promote the elections that would be held in May 2021.

NM269-20 Correspondence

(a) There was none to report.

NM270-20 Date of Next Meeting

Next scheduled meeting will be Monday, 11th January 2021

NM259-20 **District Councillor Session**

(cont)

The Chair welcomed Councillor Mrs Saddington to the meeting and asked her to present her report.

The only thing to note from the District was the move to the brown bins being emptied monthly, rather than fortnightly. Residents were advised to look at the District Council's website for collection dates.

Councillor Mrs Saddington noted that the Christmas Tree looked lovely, and was a bright, welcoming light at the entrance to the village. Congratulations were extended to everyone involved.

Best wishes were extended to everyone for a Merry Christmas and New Year.

The meeting closed at 7.50pm.